Online Services Assessment: Seesaw: The Learning Journal

General Information

a) What is the online service called?
Seesaw: The learning Journal

b) What does the online service provide?
Seesaw empowers students to independently document what they are learning at school.
Students can "show what they know" using photos, videos, drawings, text, PDFs, and links. You can also import directly from most popular apps.
When students add to their Seesaw journal, content is uploaded, organized by student, and immediately accessible to teachers from any device.
Seesaw makes it easy for students and teachers to review progress over time and demonstrate growth.
Seesaw helps capture the learning process, not just the end result. Students can use Seesaw's built-in audio recording, drawing and caption tools to reflect on what they've learned or explain how they got their answer.
On iOS devices, our recordable whiteboard allows students to create a video that combines drawing and audio recording to explain their thinking as they work.
Seesaw gives students an authentic audience of their peers, parents and even other classrooms around the globe, encouraging better work and real feedback.
Teachers control who can view what student content, and can customize which feedback options are available in their class.

c) Who is the service provider?
Seesaw Learning Incorporated

d) Who will administer the technology at the school?
The technology will be pushed out to Ipads by the ICT exec leader Fiona Brown. All teachers will be able to administer the technology to their classrooms with the work being done collaboratively between teachers, ES staff and students. The technology will be monitored by classroom teachers as everything posted must first be approved by teachers.

e) How will the school be using the online service?
The service will be used as a means to create an online portfolio of student work as well as to connect students with the work that has been explicitly taught during class. Students will be guided as to what work they are to upload onto their personal profiles. This work can then be accessed by teachers to make reporting judgments or guide practice.

Students will also be able to access work that has been explicitly taught by the teacher such as shared reading or modelled writing. Students will be able to refer back to this work when working independently.

We will also use the online service as a means of connecting with student guardians. We will be able to have parents view their own students profiles and see the work that they have been working on.

f) Where can information about the online service be found?
Website: https://web.seesaw.me/

Privacy: https://web.seesaw.me/privacy

Use and Disclosure by School

g) What information of individuals will the school use and disclose to the service provider?
Student first names will be used. There will also be pictures and videos of them explaining their work that will be held by the server and can be accessed by their parents or guardians. No other individual information will be shared.

h) How will the school use the information of individuals?
The school will use the students first name so that students will be able to distribute their work into their own profile. The pictures and videos will show parents what their students are learning in specialist subjects such as sport, performing arts and music.

i) Where will the service provider store the information disclosed to it?
The information will be held overseas.

Link to the seesaw privacy document page that is applicable to subection *i*.
https://help.seesaw.me/hc/en-us/articles/204472519-Where-is-my-data-stored-

j) What school policies will apply to the use of the online service?
Link to River Gum Primary School Policy Document: https://www.rivergumps.vic.edu.au/parents/our-school-policies-forms/

k) Will the school be able to access and retrieve all content, including messages or other communications from the online service?

Copy pasted from the Seesaw privacy document: https://web.seesaw.me/privacy-policy

'Anything you add to Seesaw is yours. If you'd ever like to save it elsewhere or use a different product, you can download what you've added to Seesaw to your computer or mobile device. Unless you choose to share, no student work is visible outside of the classroom. Teachers can choose to invite family members to see the work their child has added to Seesaw or post some items more publicly (such as to a Seesaw blog). '

l) Is there an alternate method of access to information, notifications, communications and transactions enabled through the online service?
Parents who do not consent for their students name and photos to be used can exempt their students from having photos put on Seesaw. The students work samples could be documented under a pseudonym.
If parents and students do not have access to a mobile device or computer can come into the students classroom and view their profile on a student Ipad at a time that is convenient for the classroom teacher.

Collection by Service Provider

m) How will the service provider use information of individuals that is collected from the school?
The service provider will create a portfolio for a student using their first name. The service provider will allow parents to access the information if the teacher chooses to do so.

n) What information of individuals will the service provider collect in the course of the use of the online service?
Account Information: When teachers, parents, family members, or school administrators create an account on Seesaw we collect your name, email address, password, and profile picture. Seesaw may also collect your phone number if you enter it in your Account Settings.

Journal Content: Seesaw also collects content that is added to a class or student journal. This content may be photos, drawings, files, notes, hyperlinks, and other ways of documenting student learning. We regularly add types of information that can be uploaded to a Journal, and these are all covered by this Policy. We also collect comments on posts in your class journal which may be text, or if you allow Seesaw to access the microphone on your device, voice recordings. Journal Content that is uploaded by a student or teacher may be considered a student education record under the Federal Education Rights and Privacy Act ("FERPA").

o) How will the service provider use information collected in the course of an individual's use of the online service?

Excerpt from: https://web.seesaw.me/privacy-policy

Seesaw only use this information to provide our services to you. For example we use this information to:

- Allow you to access and use our service by verifying your identity and storing your Journal Content.
- Provide teachers, schools, and family members with customer support.
- Notify you about activity on and updates to your account or your child's account (if you've indicated in your account settings that you'd like notifications).
- Research, understand, and analyze trends of users to improve and develop new features for our products.
- Promote new Seesaw products and services to teachers, parents and schools.
- Investigate, prevent, and detect activities on our service that we believe may violate the law or applicable regulations. We may, at the request of a school, investigate accounts to determine whether they comply with school policies.

Copyright

p) What content or works will individuals share in the course of their use of the online service?
Student work samples including but not limited to videos/ digital stories, art work, school projects and assessment materials, written work such as assignments essays poetry etc.

p) Who will be able to see the content or work?
Copied from Seesaw's privacy document

'Seesaw journals are private by default. No student content or information is ever shared without your explicit request. Journals are only accessible to teachers via their account, students in the class, and a student's family members if the teacher chooses to invite them. Parents are only able to access their own child's journal, not the journals of other students in the class.'

q) Whilst students own copyright in the works they produce, who will have rights to reproduce and/or use the works?

Copy Pasted from the Seesaw privacy document

'We don't own the content you provide – students and their schools do. Anything you add to Seesaw is yours. If you'd ever like to save it elsewhere or use a different product, you can download what you've added to Seesaw to your computer or mobile device.'

This implies that students and the school hold copy right over the work produced. The work will be accessible by the student, the school and their parents.

r) If the school wants to use and reproduce the works of students, what types of work, how and where will it be used or reproduced?
The school will share and celebrate any students' work on their website, newsletter and promotional materials as well as through sentral.