

PERSONAL PROPERTY POLICY

PURPOSE

To explain River Gum's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

SCOPE

This policy applies to all school activities, including camps and excursions.

POLICY

River Gum Primary understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. River Gum Primary does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

River Gum encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

If students bring items of value to school, they will be confiscated and stored securely by the classroom teacher until the end of the day, when the items may be collected by the student and/or parent.

Mobile phones may be brought to school by students in order for parents to communicate with their child, however they must remain switched off and in the student's school bag for the entire day. Students who use their phone during the day will be breaching the Annual River Gum School Policy Document.

REVIEW CYCLE

PREPARED BY	ROBYN TRZECIAK
REVIEWED IN	JUNE 2019
REVIEWED BY STAFF	JUNE 2019
REVIEWED BY C.C	JUNE 2019
REVIEWED & RATIFIED BY SCHOOL COUNCIL	JUNE 2019
NEXT REVIEW DATE	JUNE 2022

